



Trinity Homeless Projects
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#itCOULDBEME

Hi

Thanks for asking about our role of Housekeeper.

We are a dynamic and professional group of people working to create a fairer society through helping to improve the lives of people suffering homelessness and preventing people from becoming homeless and we're always looking forward to welcoming new, like-minded, people into our team.

This is an important time for us as we meet the many challenges in the sector and in the whole of society and we are always looking for ways to stay ahead of the field and to achieve more for the people that rely on our services.

The ideal candidate for this role will be passionate about creating a welcoming, homely environment through good hygiene. We're looking for a Housekeeper who will exceed our expectations, ensuring that all our bathrooms, kitchens and communal areas are sparkling!

Additionally, in this role you will be performing and documenting routine inspections and maintenance activities such as fire alarm testing, meter readings, reporting maintenance issues in our properties and preparing our bedrooms for our new residents.

To find out more about our work, go to www.wearetrinity.org.uk

If you want an exciting challenge with an aspiring organisation then please write to sue@wearetrinity.org.uk and tell us about yourself and why you want to work with us and please include your current CV.

I look forward to hearing from you.

Best wishes,

Carys Hedley
Director of Services

Why work for us?

Trinity is all about creating a fairer society through ending homelessness.

Homelessness in Britain is the result of treating housing as a commodity rather than a human right. It is rooted in privilege, wealth and power and policies that are inconsistent with human rights – neglecting or failing to respond adequately to the needs of the most disadvantaged in response to crises or economic developments. The response should be clear: we must commit to ending homelessness. This would, in fact, be in line with the global target to ensure adequate housing for all by 2030, which was recently committed to in the UN's sustainable development goals.

Why work for us...? Because we believe deeply in justice and we are a community of committed people who want to make our lives count in leaving a legacy that makes the world a better place. We have deeply held values and ethics and a high degree of self-directed performance. We have a positive coaching culture and we are solution focussed. There is a genuine and deeply felt commitment to continuous improvement and an aspirational approach to the future.

Other reasons:

Great people

We currently have a team of 40+ gifted, friendly, funny people and in this year's staff survey half of them scored Trinity 9/10 as a place to work!

Flexible working

Some roles dictate that you've got to be somewhere at a certain time. Outside of this we value autonomy and work-life balance and we trust our people to manage their own time.

Above average local pay

Pension

Good annual leave

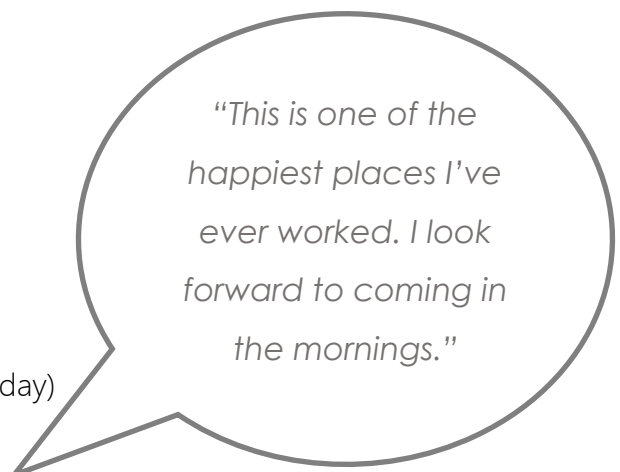
Maternity and paternity leave

We look after you when you're sick or need time off

Self-directed learning

A day off for your birthday

And an all-expenses paid holiday (Okay... no free holiday)



"This is one of the happiest places I've ever worked. I look forward to coming in the mornings."

What we do

Trinity Homeless Projects (Trinity) is a registered Charity working in West London and Slough to end homelessness.

Hillingdon is one of London's largest Boroughs and we are the largest provider of Supported Accommodation in the Borough. We currently have 58 properties housing over 200 people.

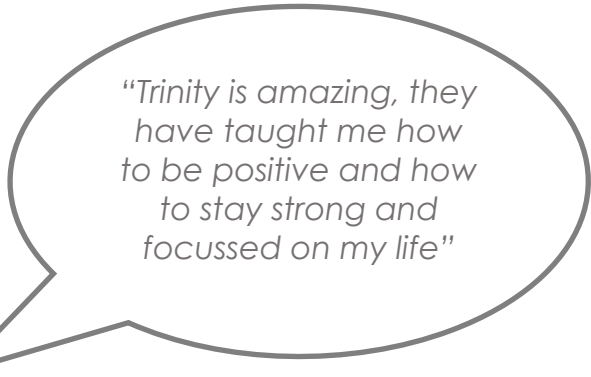
We employ full-time trained Coaches who offer between one and four hours coaching per resident per week depending on need and risk. Resident's needs and risks are reviewed by the Team every week. Coaches are trained NLP Master Practitioners and receive monthly individual and team coaching. We map our progress through a Strengths Chart that focuses on assets not deficits and this year our ex-resident survey showed that 86% of people that move on from our Supported Housing are still securely housed after 12 months, making Trinity a long-term solution to homelessness.

We have two large furniture recycling stores that deliver employment training and saves over 2,300 tons of CO2 every year and we provide training and education to over 150 businesses, schools and colleges in an effort to prevent homelessness and rough sleeping.

We run a Reconnection Service for people sleeping rough at Heathrow and our Day Service (SHOC) in Slough work with about 100 people every week.

We lease properties from the Private Rented Sector and create licensed HMOs. Private landlords like our offer; we pay market rates, provide 24 hour call out and we're good neighbours. We charge between £200 and £260 per week Enhanced Housing Benefit which is comparable with other providers but our rents are unaffordable once someone secures a job and we are at risk of constant Welfare Reform and it is essential that we create a supply of affordable housing, at LHA rate.

We have a strategy with mapped pathways that can provide a local system where no one need to suffer homelessness again.

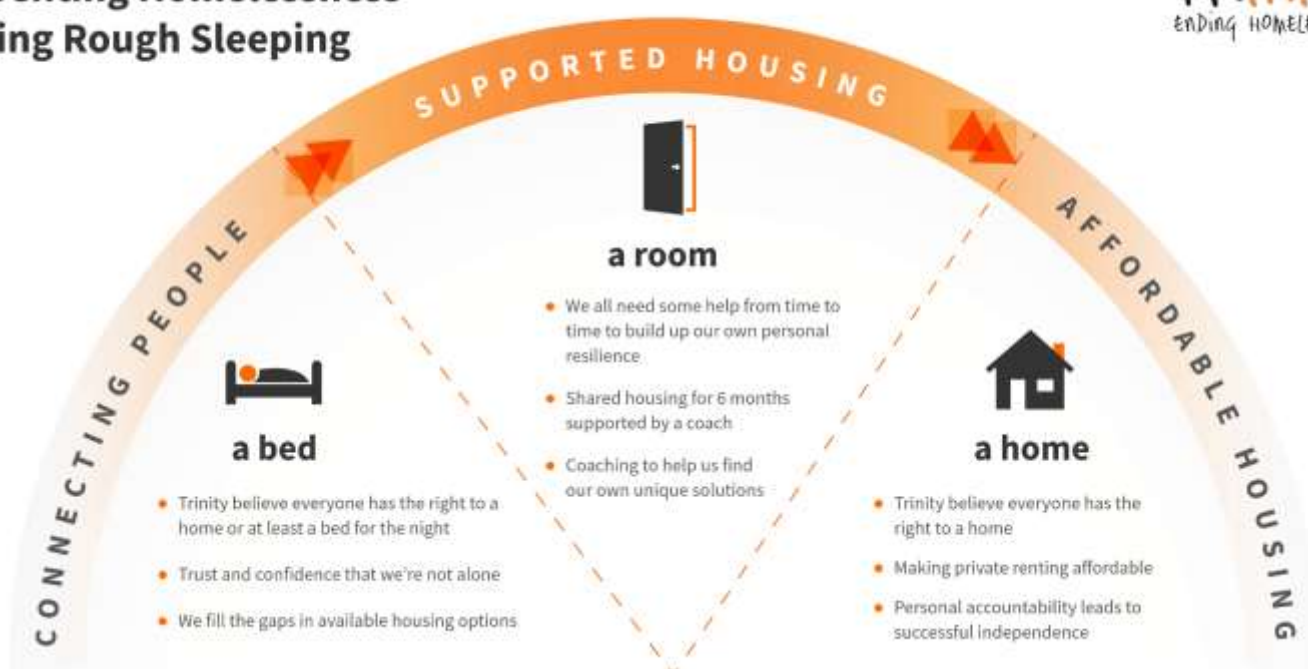


"Trinity is amazing, they have taught me how to be positive and how to stay strong and focussed on my life"

Our Theory of Change

Everyone has the right to a home...
or at least a bed for the night

Increasing Life Expectancy
Preventing Homelessness
Ending Rough Sleeping



Life expectation in the UK currently stands at 80 years. If you are sleeping rough that almost halves to 43 years. Where we work the average time someone will have to sleep rough is 1.3 years and an analysis of the services currently being provided shows that the vast majority are designed to maintain people living on the streets rather than accessing housing.

We believe everyone has the right or a home or at least a bed for the night.

Our approach is to create a supply chain of services that ensures everyone where we work has access to a room and within as short amount a time as possible a home.

Role Profile

This role is an integral part of our day to day running as an organisation. We believe it's extremely important to provide a clean and homely environment for our residents. Your role will ensure that we are looking after the properties for our residents and the landlords we work with. As you will be working in an environment with vulnerable adults it is essential that you have the skills to strengthen the relationships in the lives of our residents by being friendly, helpful and respectful to our residents.

You will be cleaning communal areas to a high and hygienic standard (dusting, sweeping, vacuuming, mopping etc), stocking and supplying designated facility areas. Performing and documenting routine inspections and maintenance activities such as fire alarm testing and meter readings. You will have a keen eye so that you can report any maintenance issues you find in our properties. You must be able to carry out heavy cleaning tasks at times and support the Maintenance Team with cleaning empty rooms when a resident moves out.

Are you the right person?

Naturally, the success of our approach depends on having the highest quality staff with the right personal qualities to be the difference that makes the difference in our residents' lives. In this job, it really matters what kind of person you are. This role asks for someone who is open minded, organised, flexible, and reliable and doesn't mind getting their hands dirty! Due to the variety of sites to be visited daily it is essential that you are a car owner/driver.

Terms and Conditions

Salary

Part-time salary is £10 p.h. for a 40 hour week depending on experience.

We pay people on the last day of each month. Pay may be reviewed each year in April.

Hours

Flexible – to be arranged in consultation with the successful applicant

Out of Hours On-Call one week every two months.

Leave

25 days annual leave pro rata

Pension

4% pension contribution

Performance

We monitor how people perform through job coaching every month and through annual appraisals. We work to agreed objectives and assess achievement against these objectives and the competencies for the role.

Probation

There is a six month probation period for new starters.

References

We only appoint someone if we are happy with their references, covering things such as character, employment, health and eligibility to work in the UK.

Smoking policy

People are not allowed to smoke in any of our properties and whilst engaged in work. Smoking breaks can only be taken in someone's own time.

Location

Working from various Trinity locations across the London Borough of Hillingdon and Slough.

This is an outline of our current terms and conditions and is subject to annual review and amendment, by consultation.